

Academic Advising Syllabus

What is Academic Advising?

"Academic advising is a developmental process which assists students in the clarification of their life/career goals and in the development of educational plans for the realization of these goals. It is a decision-making process by which students realize their maximum educational potential through communication and information exchanges with an advisor; it is ongoing, multifaceted, and the responsibility of both student and advisor. "

Winston, Jr. R. B., Enders, S. C., & Miller, T. K. (Eds.) (March 1982). *Developmental approaches to academic advising. New Directions for Student Services*, 17.

[Faculty Advisor]

Roles include:

- Be an expert guide to curriculum and course content
- Knowledgeable about resources to further artistic practice/skills/knowledge
- Refer students to faculty or community partners as needed
- Collaborate with academic advising to develop educational goals and improve the student experience

[Academic Advisor]

Roles include:

- Be an advocate and support student exploration
- Assist students in developing educational/career goals
- Be a guide to campus and department policies/procedures
- Connect students with appropriate resources
- Coordinate course planning and track academic progress

[Student]

Roles include:

- Have initiative, ask questions and come prepared for advising sessions
- Develop an educational plan
- Be an active participant in the department community
- Seek out opportunities and invest time in determining your personal/career goals
- Take action on information and resources provided

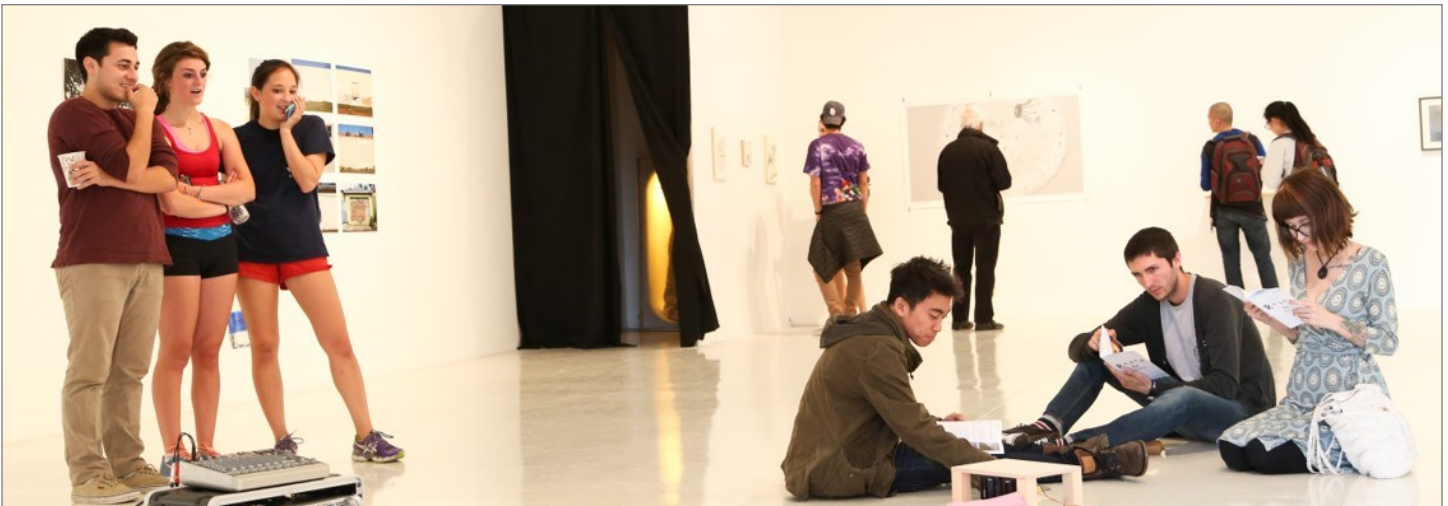


Expectations

- Be courteous, respectful, on time
- Review curriculum and applicable materials prior to advising session so you are prepared to discuss and ask questions
- Bring all educational plans with you to review with an advisor and be sure to have the student section of forms completed
- Take action in a timely manner, seek assistance a minimum of three days prior to deadlines or enrollment times

Resources

- Faculty and TA Office Hours
- Department Academic Advising and website
- Career Services Center
- Financial Aid Office
- Office for Students with Disabilities (OSD)
- Counselling and Physiological Services (CAPS)
- Campus Community Centers
- Department Metal/Woodshop
- Internet



Path to Success

Step 1: Learn it

During 1st Quarter:
connect with Academic Advising, learn your requirements and resources, start an educational plan, visit galleries, attend office hours

Step 2: Use it

Take Action:
seek out resources, get involved with the department community, select courses/opportunities to meet your interests and future goals

Step 3: Own it!

Junior/Senior Years:
consider career options, participate in experiential learning, collaborate with Faculty/Advising regarding opportunities, prepare for graduation